

TOWN OF FRANCESTOWN
OFFICE OF SELECTMEN
27 MAIN STREET • P.O. BOX 5
FRANCESTOWN, NEW HAMPSHIRE 03043-0005

BOARD OF SELECTMEN MEETING MINUTES

April 23, 2014

Selectmen Present: Chair Betsy Hardwick, Scott Carbee, and Abigail Arnold

Staff Present: Town Administrator Michael Branley

Also present: Michael Petrovick, Lisa Bourbeau, Betty Berhsing, Nick Wilder, Charlie and Sarah Pyle, Polly Freese, Heritage Commission members Michelle Ferencik and BJ Carbee

CALL TO ORDER: Betsy called the meeting to order at 4:45 p.m.

Betsy announced this is a work session between the Board of Selectmen, the Heritage Commission, and Michael Petrovick.

Michael P. stated he had put together for Maureen an outline of his services and put a dollar amount on it based upon a retail market proposal and stated that these services are donated in kind. Michael P. explained what was included in the outline and said it had a rough retail value of approximately \$60,000. He said not included in the services donated are mechanical, electrical and plumbing design engineering, life safety for the building and reimbursable expenses. Michael P. mentioned the insurance his company carries. Michael P. said he would like to include budget estimates from a legitimate estimator to avoid going over budget and feels he can do that as a donated service also. Michael P. talked more about the mechanical, electrical and plumbing designs.

Abigail asked Michael P. to talk about timing and managing the project. There was a discussion about having General Contractor or someone to run the project and an Owner's Rep to run the project.

Betsy asked Michael P. if he thought we could be ready for this LCHIP Grant round. Michael P. asked if the Town was still looking at it in two pieces as Maureen was last thinking. Betsy said no she didn't think that was possible. Betsy said she has been reviewing the grant and we need to have someone from town attend the workshop and Mike has agreed to go. There was discussion on what was needed to apply for the grant. Michael P. stated the deadline for the LCHIP Grant application was June 27.

Betsy read what was needed for the application:

1. Report
2. Color photos
3. Documentation for total project value-estimates or appraisals
4. Description of the work

There was a discussion regarding a total project figure and how to come to that.

Charlie said there is a 1983 report from Architect John Merkle that he has a copy of and will bring to Mike to make a copy.

The next meeting for the project is a Public Meeting on May 6 at 7:00 p.m.

Betsy said she confirmed that public hearings for the project are not a requirement for the LCHIP Grant.

Mike asked how soon should the town be getting together a General Contractor and Owner's Rep? Michael P. said it will be about 6 months to a year away and we can wait to see what happens with LCHIP.

Michael P. asked if anyone was able to locate the information from the last big public hearing and the answer was not yet.

There was a discussion about what was needed for the May 6th Public Hearing.

MOTION: Betsy made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (b) hiring

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 5:25 p.m.

At 5:40 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3's or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

NEXT BOARD OF SELECTMEN MEETING: Monday, April 28, 2014 at 5:00 p.m.

ADJOURNMENT: Betsy adjourned the meeting at 5:40 p.m.

Respectfully Submitted by Wendy Brien-Baker

Approved on May 6, 2014

Board of Selectmen Chair Betsy Hardwick

Selectman Scott S. Carbee

Selectperson Abigail Arnold